



City of Marietta

Meeting Minutes

BOARD OF LIGHTS AND WATER

205 Lawrence Street
Post Office Box 609
Marietta, Georgia 30061

William B. Dunaway, Chairman
James W. King, Vice Chairman
Bruce E. Coyle, Resident Member
Charles L. "Chuck" George, Resident Member
Arthur D. Vaughn, Resident Member
Harlon D. Crimm, Non-Resident Member
Alice Summerour, Non-Resident Member

Monday, July 7, 2008

12:00 PM

BLW Admin.-2nd Floor Board Room

Presiding: William B. Dunaway

Present: Bruce E. Coyle, Jim King, Alice Summerour, Harlon D. Crimm and Charles L. "Chuck" George

Absent: Arthur D. Vaughn

Also Present:

Philip M. Goldstein, Council - Ward 7

Robert Lewis, General Manager

William Bruton, City Manager

Kevin Moore, Board Attorney

Stephanie Guy, Board Clerk

CALL TO ORDER AND ROLL CALL:

Mayor William B. Dunaway called the meeting to order at 12:01 p.m.

I. MINUTES:

20080768 Regular Meeting - June 9, 2008

Review and approval of the June 9, 2008 regular meeting minutes.

A motion was made by Board member Summerour, seconded by Board member King, that this matter be Approved. The motion carried by the following vote:

Vote: 6 - 0 - 0

Approved

II. APPOINTMENTS/PRESENTATIONS:

III. APPEARANCES:

IV. BLW OPERATING DEPARTMENTS:

Business Analysis:

20080747 BLW Board Strategic Business Plan 2008 Goals/ Objective 4D

Deliverable for BLW Board Strategic Business Plan 2008, Objective 4D, periodic report of the Marietta Board of Lights and Water's financial performance using the adopted key business indicators (KBIs).

Business Analysis, Herb Edwards, presented information regarding the deliverable for Strategic Business Plan 2008, Objective 4D.

This matter was Reported.

20080790 Municipal Electric Authority of Georgia (MEAG) Revised Power Cost Budgets 2008 and 2009

Update on revisions to the Municipal Electric Authority of Georgia (MEAG) Power Cost Budgets for 2008 and 2009.

Herb Edwards presented an update regarding revisions to the Municipal Electric Authority of Georgia (MEAG) Power Cost Budgets for 2008 and 2009.

This matter was Reported.

Customer Care:

Electrical:

Marketing:

Water & Sewer:

20080744 Distribution/ Collection System Improvements

Report on water system improvements over the last five years.

Water and Wastewater Director, Robert Snelson, presented a report on water system improvements over the last five years.

This matter was Reported.

20080748 2008 City Street Resurfacing Contract

Motion to approve a purchase order with C.W. Matthews, in the amount of \$359,990, for the 2008 City Street Resurfacing Manhole Cover and Valve Box Adjustments Contract.

A motion was made by Board member Coyle, seconded by Board member King, that this matter be Approved. The motion carried by the following vote:

Vote: 6 - 0 - 0

Approved

Council member Goldstein left the conference room during the discussion of agenda item 20080749 related to property owned by Gary Eubanks. Council member Goldstein also submitted a written disclosure that one or more of Mr. Eubanks' entities has a short term lease on property Council member Goldstein owns. Therefore, Council member Goldstein will not participate in discussions and would abstain on matters regarding Mr. Eubanks.

20080749 Atlanta Northern Easement Variance/ Sewer Line Relocation

Motion for approval of the Easement for the Atlanta Northern Project, as presented, provided that a Hold Harmless Agreement be included.

Motion for approval of the Easement for the Atlanta Northern Project, as presented, provided that a Hold Harmless Agreement be signed by the owner and attached to the Easement.

A motion was made by Board member King, seconded by Board member Summerour, that this matter be Approved as Stipulated. The motion carried by the following vote:

Vote: 6 - 0 - 0

Approved as Stipulated

Council member Goldstein returned to the conference room.

V. CENTRALIZED SUPPORT:**Finance:****20080803 BLW Finance Reports**

BLW Financial Report for June 2008.

Budget Manager, Beth Keller, presented the BLW Financial Report for June 2008.

This matter was Reported.

20080750 Year-end Reserves Projections

Update on BLW year-end reserves projections.

This matter was Reported.

Management Information Systems:**20080745 BLW Board Strategic Business Plan 2008/ Goal/ Objective 8A, Technology**

Deliverable for BLW Board Strategic Business Plan 2008, Objective 8A, annual technology review and evaluation.

Director of MIS/GIS, Rich Tieslau, presented the deliverable for Strategic Business Plan 2008, Objective 8A.

This matter was Presented.

VI. COMMITTEE REPORTS:**VII. CHAIRPERSON'S REPORT:**

VIII. BOARD ATTORNEY'S REPORT:**IX. GENERAL MANAGER'S REPORT:****20080746 BLW Board Strategic Business Plan 2008, Goal/ Objective 3B**

Deliverable for BLW Board Strategic Business Plan 2008, Objective 3B, assessment of MBLW's human resource needs with respect to critical knowledge, skills, and leadership.

General Manager, Robert Lewis, presented the deliverable for Strategic Business Plan 2008, Objective 3B.

This matter was Reported.

20080751 BLW Board Strategic Business Plan 2008, Goal/ Objective 3C

Deliverable for the BLW Board Strategic Business Plan 2008, Objective 3C, Management will continue to refine an employee development plan that incorporates such elements as new employee orientation, leadership preparation and development, mentoring, functional/ cross-functional training, planning and employee evaluation.

Robert Lewis, presented the deliverable for the Strategic Business Plan 2008, Objective 3C.

This matter was Reported.

20080752 Municipal Electric Authority of Georgia (MEAG) Board Meetings

Report from June 2008 Municipal Electric Authority of Georgia (MEAG) Board meetings.

Robert Lewis presented a report from June 2008 Municipal Electric Authority of Georgia (MEAG) Board meetings.

This matter was Reported.

X. OTHER BUSINESS:**20080804 Georgia Public Web (GPW) Board Candidate**

Recommendation to renominate BLW Business Analyst John Kane for another GPW Board term.

Motion to nominate BLW Business Analyst John Kane for another GPW Board term.

A motion was made by Board member King, seconded by Board member Summerour, that this matter be Approved. The motion carried by the following vote:

Vote: 6 - 0 - 0

Approved

XI. EXECUTIVE SESSION (at the Board's discretion):**20080802 Executive Session**

Motion to enter Executive Session to discuss legal, real estate or personnel matters.

Not Held.**ADJOURNMENT:***The meeting was adjourned at 1:40 p.m.***Approved by City Council:****Date:** 07/09/08

William B. Dunaway, Mayor**Attest:**

Stephanie Guy, City Clerk**Approved by Board of Lights and Water:****Date:**

William B. Dunaway, Chairman**Attest:**

Stephanie Guy, Board Clerk